



MOST COURT LOCATIONS CLOSED

December 23 through January 2

All court locations except the Wiley W. Manuel Courthouse will be closed from 12-23-16 through 01-02-17. All courthouse locations will reopen on January 3, 2017.

For details and updates, follow the Court on Twitter **@AlamedaSuperior** or visit the temporary closure update page <http://bit.ly/2eddl9u> on the Court's website (alameda.courts.ca.gov).

During this period, **FILINGS FOR ALL CASE TYPES** will be accepted at WWM.

Expect delays in Court staff response times to mail, email, and voicemail.

Due to budget cuts, all court locations except Wiley W. Manuel (WWM) will be closed from Friday, December 23, 2016, through Monday, January 2, 2017.

****All information provided below is subject to change****

Temporary Closure Dates	<ul style="list-style-type: none"> • All locations of the Court will be closed on the following dates due to holidays: Monday, December 26 and Monday, January 2 • All locations of the Court except for Wiley Manuel will be closed on the following dates: Friday, December 23, and Tuesday, December 27 through Friday, December 30
Clerk's Office Hours of Operation	Clerks at the Wiley W. Manuel Courthouse will be available from 8:30 a.m. to 2:30 p.m. to accept filings for ALL case types
WWM Address	661 Washington Street, Oakland
Filing Deadlines	Not affected
Fax Filing	Will continue to operate, but expect delays
Drop Boxes	Available at WWM only. The drop boxes will be available from 2:30 p.m. to 4:00 p.m. Turn-around time for conformed copies of documents filed at drop boxes is unknown
Ex Parte	A judicial officer will be available at WWM for unlawful detainer stays and other emergency relief
Courtroom Proceedings	A limited number of courtrooms will be staffed for time-sensitive criminal matters, restraining orders, and other requests for emergency relief
Jury Service	Jurors will not be called during the closure
Public Computer Terminals	Will be available at WWM until 2:30 p.m. each day
Self-Help Center Family Law Facilitator's Off. Probate Examiner's Office	CLOSED
Children's Waiting Room	OPEN at WWM: 8:30 a.m. – 12:30 p.m. and 1:30 p.m. – 4:30 p.m.
Public Comments	The public may provide public comment on these planned closures in writing, either (a) by mail, directed to the Executive Office, 1225 Fallon Street, Room 209, Oakland, CA 94612, ATTN: PRO; or (b) via email to pcomments@alameda.courts.ca.gov .